



# Hillside Preschool 2023-2024 Registration

Child's name \_\_\_\_\_ Nickname \_\_\_\_\_ Gender: M \_\_\_\_\_ F \_\_\_\_\_

Date of birth \_\_\_\_\_ Parents' Names \_\_\_\_\_

Street address \_\_\_\_\_ City and zip code \_\_\_\_\_

Email \_\_\_\_\_ Cell phone \_\_\_\_\_ Home phone \_\_\_\_\_

Check any of the following that apply:

\_\_\_\_\_ currently enrolled family \_\_\_\_\_ alumni family \_\_\_\_\_ Hillside Church member

Does your child require the use of:

A. over the counter medication, such as Benadryl? \_\_\_\_\_ No \_\_\_\_\_ Yes

Please explain \_\_\_\_\_

B. medication prescribed by a physician, such as an EpiPen or inhaler? \_\_\_\_\_ No \_\_\_\_\_ Yes

Please explain \_\_\_\_\_

Does your child have any medical problems or special needs we should be aware of\*? \_\_\_\_\_ No \_\_\_\_\_ Yes

Please explain \_\_\_\_\_

\*Note: We will make every effort to provide reasonable accommodations for a safe and educational school experience for children with disabilities.

Indicate your first and second choice by writing 1<sup>st</sup> and 2<sup>nd</sup> on the appropriate lines.

AM classes meet from 9:00 - 11:25am (unless otherwise indicated). PM classes meet from 12:15 - 2:40pm.

### Preschool 2½-Year-Old Classes:

Starting: September 2023

Must be age 2 by May 31<sup>st</sup>

\_\_\_\_\_ Three day class M, W, F (am)

\_\_\_\_\_ Two day class Tu, Th (am)

Starting: January 2024

Must be age 2 by August 31<sup>st</sup>

\_\_\_\_\_ Two day class Tu, Th (pm)

### Preschool 3-Year-Old Classes:

Must be age 3 by October 1<sup>st</sup>

\_\_\_\_\_ Three day class M, W, F (am)

\_\_\_\_\_ Three day class M, W, F (pm)

\_\_\_\_\_ Two day class Tu, Th (9:00 am-1:00 pm)

### Pre-K 4-Year-Old Half Day Classes:

Must be age 4 by October 1<sup>st</sup>

\_\_\_\_\_ Five day class M, T, W, Th, F (am)

\_\_\_\_\_ Five day class M, T, W, Th, F (pm)

### Pre-K Full Day 4-Year-Old Classes:

Must be age 4 by October 1<sup>st</sup>

\_\_\_\_\_ Five FULL day class M, T, W, Th, F (9:00 am-2:40 pm)

*\*\*A few spaces will be held during initial registration to accommodate children that complete our 4-year-old program this year, who may still need "Year to Grow" before moving on to Kindergarten. We will open those spots for students on the waitlist as they become available.*

**Please Read & Sign the back of this form.**

**OVER** → → → →

### For Preschool Office Use Only

<p><b>Registration Payments:</b></p> <p>Cash _____ Check # _____ Billed on Brightwheel</p> <p>Amount Paid/Charged: _____ Date Paid/Billed: _____</p>	<p>Enrolled in: _____</p> <p>Tuition Rate: \$ _____</p> <p>Church / Sibling Discount (10%) Y / N</p> <p>BW Billing Plan Setup Y / N</p> <p>Monthly Total (-discounts): \$ _____</p>
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## Monthly Tuition Rates for 2023-2024\*

\*A 10% sibling discount is offered on the regular tuition rates for each child attending.

2½ year olds: 2 days	\$200.00		3 year olds: 3 days	\$245.00
2½ year olds: 3 days	\$245.00		4 year olds: 5 day half days	\$320.00
3 year olds: 2 days	\$245.00		4 year olds: 5 full days	\$640.00

Tuition for the entire school year is divided into 10 equal payments, August, 2023 – May, 2024. There is no payment due in June. Tuition is due by the first of each month, starting August 1st. (**Note:** For the 2½ year old class that starts in January, there are 6 payments in total; the tuition down payment is due in December and the remaining 5 payments are due January through May.)

● **Payment Options:**

Please Do Not Send Payments In Your Child’s Tote Bag Or Hand ANY Payments To Teaching Staff

- Processing Payments through Brightwheel: \*preferred\*** If you are not already registered with our school- upon registration, you will receive an invitation to join the Brightwheel App. You will then need to set up your billing profile. \*Billing through Brightwheel is completely secure- Hillside staff does not have any access to input or change any parent billing information.

**There are a few ways to pay using our Brightwheel online app:**

- Auto Pay: automatic payments to be processed through your bank account or your credit card.
- One Time Payments: can also be made through your bank account or your credit card.

**Brightwheel Processing Fees:**

\*If you pay with your credit card there is a 2.9% convenience fee per transaction.

\*If you make a payment directly from your bank account, there is a \$0.60 convenience fee per transaction.

- Direct Payment from Bank:** Set up your bank’s bill paying service, payable to Hillside Preschool.
- Cash or Check Payments: placed in the black locked mailbox by the Preschool Main Entrance.**
  - Please put your payment in an envelope labeled with your child’s name.
  - Please put your child’s name on the memo line of your check.
  - If you would like a receipt- please bring your payment directly to a member of the administration team during school hours and we can accommodate your request!
- Mail:** You can also mail your payments/paperwork to the school address, listed below.

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The non-refundable fee for registration is **\$50.00 PER CHILD/PER CLASS**. Please submit a check made payable to Hillside Preschool or Check this box  indicating that you would like to be billed via Brightwheel. (Once your child’s registration form is received by the office- the charge will be added to your Brightwheel billing account.)

I have read and I acknowledge that all the information on this form is true. With my signature, I give Hillside Preschool permission to use this information for internal purposes- including class lists.



Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Hillside Preschool**  
113B South Hillside Avenue  
Succasunna, NJ 07876

p. 973-584-6040  
f. 973-860-2243  
e. [office@hillsidepreschoolnj.com](mailto:office@hillsidepreschoolnj.com)